



This form is for participants in the Club Permit Scheme renewing their permit. Fully complete sections A, B & C. and give this form to an Authorised CPS Signatory who will then sign your VicRoads renewal notice and you may then post your VicRoads Renewal Notice off to VicRoads with your payment. This form is for club records only.

Club use only Entered into database (✓)	
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An Authorised CPS Signatory is the President, Vice President, Secretary, Treasurer or CPS Officer

**Owner Details:**

<b>A</b>	<u>Name of Owner</u> .....	
	<u>Address</u> .....	
	<u>Email address</u> .....	
	<u>Club Permit Scheme plate number</u>	
	<u>New Date of Expiry</u> on VicRoads Renewal notice (dd/mm/20yy)	-----/-----/20 ----
	<u>Make of Motorcycle</u>	
	<u>Model of Motorcycle</u>	
	<u>Year of Motorcycle</u>	

**Renewal Checklist:**

For purpose of renewal, the owner of the motorcycle **must** complete the checklist below as a self-test. This will indicate that the owner has done his own visual check of his machine to satisfy himself and the club of the vehicle's condition. It is still incumbent upon the owner to maintain the motorbike in the safe condition of initial testing when permit was first applied for.

Circle correct answer

<b>B</b>	Brakes	Ok ?	Y / n
	Tyres	Ok ?	Y / n
	Shockers & suspension	Ok ?	Y / n
	All lights working	Ok ?	Y / n
	Exhaust system	Ok ?	Y / n
	Rear vision mirrors	Ok ?	Y / n
	Clutch action	Ok ?	Y / n
	Pedal rubbers	Ok ?	Y / n

**Member Signature:**

<b>C</b>	Signature of owner indicating that the owner has checked the above items, Also that the owner has not modified the vehicle since first test in any way to alter the conditions of the CPS scheme. The above checklist <b>MUST</b> be completed. The signing of this form is an agreement by the owner to comply with all rules and regulations pertaining to the Club Permit Scheme and those set by the Monarchs Motor Cycle Club.	Owner's Signature of compliance	.....
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**Below is for Club use only:-**

To be signed by an Authorised CPS Signatory only. See "Committee and Officers" page on website [www.monarchs.net.au](http://www.monarchs.net.au) for the list of Authorised CPS Signatories able to sign renewals.

Owner is a current financial member of the Monarchs Motor Cycle Club Inc. & VicRoads Renewal Notice has been signed Sign if yes. Please return this form to the CPS Officer for club records.	Signature:.....
	Date:

If posting, send a SSAE, VicRoads renewal form and this RF1 form to Monarchs MCC PO Box 220 Chelsea Vic 3196. Your Signed VicRoads renewal form will be returned asap.